**APPLICATION FORM FOR ERASMUS+ INTERNSHIP MOBILITY**

\*required fields

|  |  |
| --- | --- |
| 1. **Type of Internship** | (leave one) Student or Alumni |
| 1. **First name / Last name**\*   (as in passport) |  |
| 1. **Full name of study programme and study level at RGSL**\* |  |
| 1. **Student ID number**\* |  |
| 1. **E-mail that is checked regularly and available after graduation** \* |  |
| 1. **Telephone number**\* |  |

1. **Internship host institution:**

|  |
| --- |
| **Name of Host Institution:**  **City/Country:**  **Timeline** (estimated beginning and end dates)**:**  **Non-EU/EEA citizens - please be advised that as graduates you no longer will have a student visa, and you will be responsible for arranging immigration visa or residence permit with your host company’s support to the destination country.** *RGSL can provide a letter confirming Erasmus funding amount, if your internship application at RGSL will be approved by the Selection Committee.* |

1. If you have already found an internship host organization, please **attach to this** application relevant correspondence (such as e-mail, or preliminary acceptance letter etc.)

**OR**

1. alumni internship applicants must indicate concrete **action steps** taken to arrange internship host institution (your search progress, interviews, replies):

**8. Have you ever participated in ERASMUS exchange study or internship mobility before?** \*

* No
* Yes *(If yes, please write the length in months and sending/receiving institutions and countries, as well as in what study cycle – bachelor, masters - your mobility took place): …*

**9. Motivation statement**: *explain briefly in 2-3 paragraphs your motivation to apply for ERASMUS internship (if the host institution is known you can indicate here the main job tasks during your internship): ….*

**10.** If you wish to apply for additional grant funding due to **fewer opportunities**: (refugee status, disability, or social situation such as being single parent, an orphan up to age 24, etc. that may hinder mobility but with additional support could be implemented, read Self-Declaration of Honour for Fewer Opportunities criteria, and please check here what applies: **Yes or No**

Erasmus coordinator will provide a detailed procedure and forms for supporting documentation that must be submitted later on.

**11.** Applicant’s Signature (‘physical’, regular signature):

**12.** Date and place:

***Completed and signed application form***

*(scanned in* ***good******quality****)**together with necessary attachments,**such as acceptance letter from host institution or preliminary correspondence,*

*must be submitted* ***by e-mail*** *to Erasmus Institutional Coordinator* [*ulla@rgsl.edu.lv*](mailto:ulla@rgsl.edu.lv)