Call for Applications for ERASMUS+ ALUMNI INTERNSHIP MOBILITY grants

Information about conditions and requirements

1. Call is open for RGSL Bachelor and Masters students who will graduate in July 2016. The deadline for Erasmus internship applications: 10 May 2016 (inclusive).

Pre-condition: Thesis submission by the set deadline.

2. General Requirements for Internship:
   - Students are responsible for finding ERASMUS host institution (internship/work placement). The internship must involve work in the field of student’s respective study programme. For advice and consultations please contact your study programme coordinator or ERASMUS institutional coordinator (contact info below).
   - The minimum duration for ERASMUS internship is 2 months. Longer internships are also accepted depending on student’s interests and available ERASMUS funding.
   - Internship must be carried out and completed within one year of obtaining graduation (after formal ex-matriculation).
   - Internship must be full-time.
   - If the student has participated in ERASMUS before: the same student / graduate may participate in mobility periods totalling up to 12 months maximum within each study cycle (Bachelor or Masters), independently from the number and type of mobility activities.

3. Internship Host Institutions:
   - The placement host institution must be located in a country participating in ERASMUS (see below a table of financial grants per countries).
   - The receiving organisation can be any public or private institution active in the labour market or in the fields of education, training and youth (e.g. public or private, small, medium or large enterprise, including social enterprises, a public body at
local, regional or national level, a social partner, a research institute, a foundation etc.) **Embassies are eligible to host Erasmus trainees.**

- The following types of organisations are **not eligible** as host institutions for ERASMUS placements:

  1. **EU institutions and other EU bodies including specialised agencies** (their exhaustive list is available on the website ec.europa.eu/institutions/index_en.htm);

  2. **Organisations managing EU programmes (in order to avoid a possible conflict of interests and/or double funding);**

4. **Student Eligibility and Selection Criteria:**

- Application is open to students with good academic performance, average grade at the time of selection 7 and higher, without academic or financial debts. Thesis submission on time is a pre-condition.

- No disciplinary sanctions within the past 6 months.

- The student must present a motivation statement and, if known, indicate chosen internship host institution (one or more), in this case attach supporting e-mail correspondence regarding internship application process, preliminary acceptance.

- If the student has previously participated in ERASMUS mobility for either internship or studies, she/he is still eligible to apply for ERASMUS internship, but the total ERASMUS period in the same study cycle (bachelor, masters) cannot exceed 12 months.

- Knowledge of host institution’s working language (if different from English).

- In case of competing applications, priority will be given to students with higher average grade and identified host institution.

5. **Deadline for applications and results:**

- Completed application form (please see separate Application form) with necessary attachments such as letters from host institution must be submitted by e-mail to ulla@rgsl.edu.lv no later than **10 May 2016** (inclusive).

- RGSL Erasmus Selection Committee for student mobility will review applications and make a decision within 3 weeks after the applications’ deadline. Students will be informed about the results individually by e-mail.
• Approved students will afterwards sign a standard Learning Agreement for placement and ERASMUS+ financial grant agreement (maximum country rate applied for the duration of approved internship period). Detailed information about pre-mobility preparation will be given separately.

6. Inquiries:

<table>
<thead>
<tr>
<th>General ERASMUS-related inquiries</th>
<th>Ulla Zumente-Steele, ERASMUS Institutional Coordinator (<a href="mailto:ulla@rgsl.edu.lv">ulla@rgsl.edu.lv</a>). Please contact to set up a meeting for individual consultation.</th>
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</table>

7. Application form – please see the attachment.

FINANCIAL GRANT SUPPORT IN 2015/2016 FOR THE MOBILITY OF STUDENTS

Students will receive an EU grant as a contribution to their costs for travel and subsistence during the period of study or traineeship abroad. Updated grant information for 2016/2017 will be posted as soon as the funds will be allocated to RGSL.

<table>
<thead>
<tr>
<th>Group 1 Programme</th>
<th>Countries with higher living costs</th>
<th>Denmark, Ireland, France, Italy, Austria, Finland, Sweden, United Kingdom, Liechtenstein, Norway</th>
<th>500 EUR / month</th>
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<tbody>
<tr>
<td>Group 2 Programme</td>
<td>Countries with medium living costs</td>
<td>Belgium, Czech Republic, Germany, Greece, Spain, Croatia, Cyprus, Luxembourg, Netherlands, Portugal, Slovenia, Iceland, Turkey</td>
<td>450 EUR / month</td>
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<tr>
<td>Group 3 Programme</td>
<td>Countries with lower living costs</td>
<td>Bulgaria, Estonia, Latvia, Lithuania, Hungary, Malta, Poland, Romania, Slovakia, former Yugoslav Republic of Macedonia</td>
<td>400 EUR / month</td>
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NB! Additional funding:

1. **Additional** grant amount of **100 EUR / month** from the EU funds was available to students undertaking Erasmus+ traineeship.

2. **Additional** Latvian state co-financing **200 EUR / month** was available for RGSL Erasmus+ trainees in the academic year 2015/2016.

Updated grant information for 2016/2017 will be posted as soon as the funds will be allocated to RGSL.